

FILM PRODUCTION RISK ASSESSMENT

This document should be written along side the production check list and amended accordingly for each days filming.

This document is intended as a basic template to assist in the completion of a risk assessment for film production activities. Detailed information is available from a variety of risk management and risk assessment specialists. Useful information can also be obtained from the Health & Safety Executive www.hse.gov.uk

When conducting a risk assessment, consider all the likely hazards, who may be harmed, property which may be damaged, and the controls already in place. Then, for each likely hazard, bearing in mind the controls already in place, record the 'risk assessment' level (see table on following page). The further action(s) to be considered will be determined by the level of risk assessment.

Example

Hazard	Persons who may be harmed	Property which may be damaged	Risk controls already in place	Risk Assessment LOW, MODERATE, HIGH, EXTREME (see table next page)	Further action required to control risk ***
<i>Hot sand underfoot on beach</i>	<i>Actors and crew</i>	<i>n/a</i>	<i>All actors and crew to wear shoes at all times</i>	<i>HIGH</i>	<i>When not involved in the shoot, actors and crew to have a shaded area in which to stand</i>
<i>Behaviour of dog</i>	<i>Actors and crew</i>	<i>Location</i>	<i>Dog will be on leash and supervised at all times and will not be left unattended.</i>	<i>MODERATE</i>	<i>Feeding, toilet, recreation and rest areas to be arranged for animal away from location premises</i>
<i>Burns from campfire</i>	<i>Actors and crew</i>	<i>Location</i>	<i>All actors and crew to sit at least 2 metres from fire. Fire to be set at least 20 metres from property. Fire extinguishers with trained operators on set.</i>	<i>HIGH</i>	<i>Advise local fire brigade</i>

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LIKELIHOOD	CONSEQUENCES				
	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	HIGH	HIGH	EXTREME	EXTREME	EXTREME
Likely	MODERATE	HIGH	HIGH	EXTREME	EXTREME
Moderate	LOW	MODERATE	HIGH	EXTREME	EXTREME
Unlikely	LOW	LOW	MODERATE	HIGH	EXTREME
Rare	LOW	LOW	MODERATE	HIGH	HIGH

Give careful consideration to the availability of information and ability to make contact in the event of problems.

Examples to consider:-

- Is there mobile 'phone reception in the area ?
- How will you keep up to date with changes in the weather ?
- How will you be informed of changes in tidal waters ?
- How easy is it for members of the emergency services to reach you ? (cliffs, beaches, quarries, etc)

FILM PRODUCTION RISK ASSESSMENT

Company Name	
Production Title	Production Date(s)
Producer Name	Director Name
Date of Risk Assessment	Risk Assessment conducted by

Hazard	Persons who may be harmed	Property which may be damaged	Risk controls already in place	Risk Assessment LOW, MODERATE, HIGH, EXTREME (see table)	Further action required to control risk ***

Copy to additional sheet(s) if further space is needed

***Where further actions are required, complete the action plan on the following page

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ACTION PLAN

Further action(s) required	By Whom	Date Completed

FILM PRODUCTION RISK ASSESSMENT

Essential Contact Numbers

Emergency Services

Fire Brigade	
Ambulance	
Police	
Coastguard	
Transport Police	
Chemist	
Out of hours chemist	
Veterinary Surgeon	
Our of hours veterinary surgeon	

Delete contents of table below and input details specific to your production

Persons / property	Contact name & Relationship (if applicable)	Business Hours	Mobile	Out of hours
Child actors John Smith Ted Black	Mary Smith – Mother John Black – Father			
Animals Laddie (dog) Dobbin (horse)	Mr Barker – dog owner Mr Trotter – horse owner			
Locations Parks & Gardens	Mr Bush - gardener			